

ST CLAIR COUNTY 9-1-1 EMERGENCY TELEPHONE SYSTEM BOARD

Minutes of the June 16, 2015 Meeting

In Attendance:

Board Members:

Sheriff Richard Watson, Chairman
Fire Chief Donald R. Feher
Mayor George Chance
Mr. Michael Sullivan
Chief Michael D. Floore, Sr.
Mr. Kevin Elbe

Absent:

Ms. Carol Clark

Staff:

Herbert Simmons, 911 Director
Kevin Kaufhold, 911 ETSB Attorney
Mary Muskopf, 911 ETSB Secretary

Others In Attendance:

Bryan Whitaker
Daryl Ostendorf
Mick Hunter
Ed Cockrell

Sheriff Richard Watson called the meeting of the ETSB to order at 9:00a.m. on June 16, 2015 in the 9-1-1 ETSB Director's Office, 101 South 1st Street, Belleville, IL.

The meeting began with the Pledge of Allegiance.

Public Comments

Daryl Ostendorf asked about the status on the Motorola bid for the console upgrades. Director Herbert Simmons stated he met with Motorola on Monday and an agreement has not been reached. Another meeting is scheduled in two weeks.

Daryl asked for a status on the PSAP consolidation and what criteria will be used to determine the surviving four PSAPs. Attorney Kevin Kaufhold stated the new legislation will be addressed in his report.

Daryl also requested the status on the installation of an unmanned back-up PSAP at MidAmerica and whether other locations have been considered. Director Simmons stated he is still investigating the matter.

Ed Cockrell stated the June meeting date change was not on the County website and asked that someone verify that the change appears on the website. He also asked for an explanation on why the Board does not approve all ETSB expenses. Attorney Kaufhold stated this was part of the new law and he will address it later.

Approval of Minutes – Sheriff Richard Watson asked for approval of the minutes for the May 12, 2015 meeting. A motion was by Michael Floore and seconded by George Chance to approve the minutes. The motion passed unanimously.

Attorney Report – Attorney Kaufhold reported Bill # SB96 was passed in the house on May 27th. There were also four house amendments and one senate amendment that have been in progress for some time that the senate has passed on May 29th. However, it has not yet gone to the governor's desk. Effective July 1st there will be a state coordinator appointed by the governor and approved by the senate who will be in charge of the entire state system. He further explained the state coordinator's functions and stated the Department of Revenue will be collecting & dispersing the prepaid wireless surcharges. We will still exist as an ETSB; however, there will be more regulatory control over funding matters from the state coordinator.

Attorney Kaufhold stated that payroll is approved once a year by the Board which is compliant with the current statute; however, overtime or comp time is currently authorized by the Director and could be brought before the Board if so desired.

Attorney Kaufhold reported that by July 1, 2017 every ETSB in the state will be required to reduce by 50% the number of PSAPs. There was also discussion concerning a waiver provision in effect where we could apply for a waiver from consolidation. A consolidation plan must be in place by January 1, 2016.

Director's Report:

Items for Information:

Next Generation 9-1-1 Project Update: Director Herbert Simmons stated all of the PSAPs have been cut to live as of Wednesday, June 3, 2015. He also reported on a number of issues that need to be resolved to alleviate problems with the system.

ICC Bill - Status Update:Director Simmons stated he and attorney Kaufhold are currently reviewing a copy of the most recent revisions which is a 187 page document that is currently documented as Senate Bill #96.

Resignation of Deputy Director Martha Bausano:Director Simmons presented a letter of resignation effective May 29, 2015 from Deputy Director Marty Bausano.

American Tower Invoices:Director Simmons led a discussion concerning past due balances for a tower used by St. Clair County located in East St. Louis. There was originally a problem with obtaining an invoice from American Tower Company to pay this bill. We have now received the invoice and will be paying the past due balance of \$7,120.30 to reflect the past due amount from 2014 and the current due for 2015. Director Simmons requested one invoice be sent in the future to eliminate any confusion.

Motorola Negotiations:Director Simmons reported staff has been in negotiations with Motorola for the renewal of the existing ten year agreement which expires on February 29, 2016. A follow-up meeting will be scheduled in a couple of weeks.

Staff Meetings:Director Simmons has been hosting staff meetings on Monday morningsto ensure all employees are aware of ETSB operations and assist them with any developing issues.

EF Johnson Demonstrations:Director Simmons had a meeting with radio vendor EF Johnson to discuss the future of the St. Clair County Radio System and to discuss how their products could replace and/or interact with the current St. Clair County Radio System. An authorization form has been completed for Motorola to provide EF Johnson with a programming key to allow them to program test radios to work on the current St. Clair County Radio System. This would determine if there are compatible radios made by this company that would work seamlessly on our system and allow for more economical pricing for agencies who need to replace subscriber equipment.

Caseyville Tower: Director Simmons reported there are actually four vendors at the Caseyville tower site instead of three which are AT&T, Cricket, Metro and Warner Communications. A payment of \$3,000 has been received from Metro for their lease on the Caseyville Tower Site. Staff is currently working to determine where the 2014 payment was made and how to obtain reimbursement.Also, attorney Kaufhold is currently reviewing a revised Warner Communications contract which will be submitted to them for their signature. The new payment amount represents a figure more consistent with today's rates for tower rental.

Geo-Comm Project Update:Director Simmons stated he is working with Dr. Li who is giving weekly updates on the project which will provide the GIS map package to Geo-Commby the end of June.

Roof Project Update: Director Simmons reported the project was delayed by the engineer while contractual issues were being worked out. The roofing company is expected to be on site and completing the work this week.

HVAC Project Update: Director Simmons also reported the HVAC project was delayed due to contractual issues but the company has now been on site replacing furnace units in the basement and running new piping through the building for the replacement units to be installed on the roof.

Upcoming 80 Hour EMD Course: Director Simmons stated he has just received our Site Code from the state for the upcoming 80 Hour EMD Course in August.

Ed Cockrell asked whether the Metro rent money went to the County or the ETSB. Attorney Kaufhold stated the funds go to the ETSB because the ETSB is paying on the Bond.

Items for Action:

Tax Bill for Caseyville Tower: Director Simmons requested the Board's approval to pay the Caseyville Tower Site tax bill (Parcel Number 03-08.0-402-017) in the amount of \$1,725.64. He added that he is currently working on the renewal of contracts for those who have rental space on the tower to offset costs related to this property.

A motion was made by Michael Floore and seconded by Kevin Elbe to approve payment of the Caseyville Tower Site tax bill in the amount of \$1,725.64.

Roll Call Vote:

Richard Watson – yes

Donald Feher – yes

George Chance – yes

Michael Sullivan – yes

Carol Clark – absent

Michael Floore – yes

Kevin Elbe – yes

Radio IP Contract Upgrade: Director Simmons reported after several weeks of renegotiations with Trittech concerning the IP server for the Mobile CAD, staff was able to get the cost of this upgrade implemented into the current sixty month Trittech contract. If the upgrade is completed by July 1st the cost increase on our monthly invoice would be \$493.17. However, if the upgrade is not completed until August 1st the cost increase on our monthly invoice would be \$508.12. He added that staff can work directly with Data Processing to make the July 1st deadline and asked the Board to approve a cost increase of \$493.17 to purchase the software for the Radio IP Project Upgrade.

A motion to approve the purchase of the software for the Radio IP Project Upgrade which is implemented into our current sixty month contract for a total increase of \$493.17 per month for sixty months was made by Michael Floore and seconded by Michael Sullivan.

Roll Call Vote:

Richard Watson – yes

Donald Feher – yes

George Chance – yes

Michael Sullivan – yes

Carol Clark – absent

Michael Floore – yes

Kevin Elbe – yes

New AT&T Contract for Building Phones: Director Simmons led a discussion regarding negotiations for the St. Clair County T1 lines with AT&T and stated the contract had expired in January 2015 as well as a single line contract that had expired in 2013 and has been at Tariff Pricing since that time. Upon renewal all St. Clair County lines will again be under contract for a period of thirty-six months and represent a \$2,113.13 savings per month. Director Simmons requested the Board's approval to accept the new AT&T T1 contract in the amount of \$5,613 for the first month and a not to exceed \$5,000 monthly amount thereafter.

A motion was made by Michael Floore and seconded by Michael Sullivan to approve the AT&T thirty-six months contract for St. Clair County T1 lines in the amount of \$5,613 for the first month and a not to exceed \$5,000 monthly cost thereafter once we have applied for our franchise tax credit.

Roll Call Vote:

Richard Watson – yes

Donald Feher – yes

George Chance – yes

Michael Sullivan – yes

Carol Clark – absent

Michael Floore – yes

Kevin Elbe – yes

Sikorski Signs Proposal: Director Simmons stated the previous administration asked the PBC to locate a company to refurbish or replace the existing building signs. They have received a bid of \$6,375 from Sikorski Signs. However, it was Director Simmons' recommendation that the Board does not approve this quote and instead determine whether there is a company that can refinish our existing sign at a reduced cost. The Board agreed to put the project on hold.

ETSB File Server Replacement: Director Simmons stated the server that maintains all documents and files for the ETSB has reached the end of its life cycle. ETSB staff worked with Data Processing and received a quote for a replacement server at a cost not

to exceed \$6,000. Director Simmons requested the Board's approval to purchase a replacement server not to exceed \$6,000 as well as the necessary supplemental software at a cost of \$575.84 for the Windows Server 2012 License and \$263.30 for the first year Backup License.

A motion was made by George Chance and seconded by Michael Floore to approve the purchase of a replacement file server at a cost not to exceed \$6,000 as well as the Windows Server 2012 License for \$575.84 and the first year of the Backup License for \$263.30.

Roll Call Note:

Richard Watson - yes

Donald Feher - yes

George Chance - yes

Michael Sullivan - yes

Carol Clark - absent

Michael Floore - yes

Kevin Elbe - yes

Audit Trail, Surcharge Report and Fund Summary -

A motion was made by Michael Floore and seconded by Donald Feher to approve the May 2015 Audit Trail, Surcharge Report and April 2015 Fund Summary. The motion passed unanimously.

Old Business:

New Business:

Sheriff Watson commented on the current PSAP consolidation issue and advised everyone to work through this under a joint operation.

Mick Hunter commended Director Simmons on his accomplishments since he has become the new director.

Executive Session:

Other Issues:

Adjournment - At 10:09 a.m. a motion to adjourn was made by Michael Floore and seconded by Michael Sullivan. The motion passed unanimously.

Respectfully Submitted,
Mary Muskopf

NEXT MEETING

July 14, 2015

9:00 a.m.

101 S. 1st Street

Belleville, IL 62220